

# #TPSProudCares

Toledo Public Schools



Toledo Public Schools is working to bring students back to school in a Yellow Light (or hybrid status) in the next few weeks. The schedule is as follows:

## **Monday, February 22**

- The A Group for grades PreK through third return to school
- Remaining students continue remotely
- All self-contained Special Education students (*PreK through 12 grades*) return to school on the C schedule

## **Tuesday, February 23**

- The B Group for grades PreK through third return to school
- Remaining students continue remotely

## **Wednesday, February 24**

- Remote instruction day for all students

## **Thursday, February 25**

- A Group for grades fourth through eighth return to school
- Freshmen in the A Group return to school
- PreK through third grade students continue on the A/B schedule

## **Friday, February 26**

- B Group for grades fourth through eighth return to school
- Freshmen in the B Group return to school
- PreK through third grade students continue on the A/B schedule

## **Monday, March 1**

- All students (including high school students) are in school, following their A or B Group schedule

Officials from Toledo Public Schools will continue to work cooperatively with the Toledo-Lucas County Health Department as the district moves to a Yellow Light (or hybrid status). Students and staff members will be required to follow strict safety precautions, including wearing masks while in school and practicing social distancing.

Classrooms, offices and other high traffic areas will be cleaned throughout each school day and a deep cleaning is scheduled for Wednesdays (*which will continue to be remote learning days*).

If you have questions about this return to in-person instruction, please contact your students' principal.



# Health Assessment

All parents and guardians will complete a basic health check of their children prior to their leaving for school each day. If a child has any symptoms listed below, the child must stay home from school. Contact the school nurse for return to school guidance. A health care provider will determine if the child has COVID-19 or an alternate diagnosis. If a student is confirmed to have COVID-19, he or she must isolate at home for 10 days or until a health care provider gives written permission to return to school.

Families without a thermometer should contact the school for assistance. If a daily in-school temperature check becomes necessary for all students, district representatives will notify parents, guardians and the community. In-school temperature checks will be conducted with a touchless, infrared thermometer.

The symptoms of yearly influenza and COVID-19 are similar and include:

- fever (100 degrees or above) or chills
- shortness of breath or difficulty breathing
- muscle or body aches
- congestion or runny nose
- headache
- sore throat
- diarrhea
- cough
- fatigue
- sore throat
- muscle or body aches
- loss of taste or smell
- nausea or vomiting

If students or staff members are showing signs of COVID-19, they will be immediately separated from others. Staff members who are monitoring the situation are required to wear the appropriate PPE. The classroom or area where those showing signs of COVID-19 have been will be thoroughly sanitized. It is the district's responsibility to contact the Toledo-Lucas County Health Department and report confirmed cases of coronavirus.



# CLEANING AND SANITIZATION

With the health and safety of students and staff members in mind, a number of cleaning and sanitization protocols have been implemented for this school year, including cleaning and disinfecting frequently-touched surfaces. Students and staff members will be asked to assist in this effort by wiping down their desks throughout the school day. Students will also be asked to disinfect their lockers and other personal items.

Hand sanitizer dispensers have been installed throughout all TPS schools and offices. Signage, plexi glass shields, tape and barriers to insure social distancing when students are in hallways have been installed in offices and schools as a way to remind everyone of their personal responsibility to keep themselves and others safe.

Building maintenance teams will pay special attention to disinfecting cafeterias, restrooms, drinking fountains and high-touch surfaces.

All custodial staff members have attended training delivered by an antiviral specialist on proper cleaning and disinfecting techniques. They also received training on how to use handheld electrostatic disinfecting equipment. They will follow mandated practices set forth by the Ohio Department of Education and the Ohio Department of Health



# Meal Times

The way in which students are served breakfast and lunch will look different this year due to COVID-19 and will include limiting the number of students who can sit at a table at one time and assigning seats.

Students will remove face coverings during lunch and store them as directed by school administrators.

Grab and go meals will be provided for students to take home for the days they are participating in online learning.

Wednesdays will still be a distribution day.

All Schools will have meal boxes available.

Meal boxes may be picked up between 10 and 2 on Wednesdays from any school nearest to them.

The box will include 5 Breakfasts and 3 Lunches for the days students are not attending school.

If anyone is unable to pick up meals on Wednesday that they may call the school nearest to them and make arrangements to pick up meals at their convenience.

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## BREAKFAST

Breakfast will not be served at school. Students will receive breakfast items to take home and eat before coming to school. The schedule is as follows:

### Group A Students

- Students who attend school on Monday will take home breakfast items for Tuesday, Wednesday and Thursday
- On Thursday, students will take breakfast home for Friday and Monday

### Group B Students

- Students who attend school on Tuesday will take home breakfast items for Wednesday, Thursday and Friday
- On Friday, students will take breakfast home for Monday and Tuesday

## LUNCH

Lunch will be served in school – students will also receive grab-and-go lunch items to take home for the days they are engaged in online learning.

### Group A Students

- Students who attend school on Monday will take home lunch items for Tuesday, Wednesday
- On Thursday, students will take lunch home for Friday

### Group B Students

- Students who attend school on Tuesday will take home lunch items for Wednesday, Thursday and Monday

## VIRTUAL ACADEMY STUDENTS

Students who are enrolled in the Virtual Academy can pick up breakfast and lunch items on Wednesdays from their respective home school. Parents and guardians, you will need to call the school ahead of time to reserve meals for your student.



# Transportation

TPS yellow buses will be disinfected at every stop and after each run. Students will be required to wear face coverings while riding the bus and must practice social distancing. Only one student will be permitted in each seat; siblings could be seated together.

# SUPPLIES

- Students are encouraged to bring bottled water to school each day.
- Students are to bring their fully charged Chromebook to school each day.



# Classroom Management

## **ABSENCES**

The district's absence policies will not penalize students who are symptomatic, in isolation, or in quarantine. To return to school following a COVID-19-related absence, students must meet CDC criteria: no fever for 24-hours without the use of fever-reducing medication, improved respiratory symptoms, and at least 10 days have passed since the first symptoms appeared. If a student tests positive for COVID-19 but has no symptoms, he or she cannot return to school until 10 days after testing. If students or staff members experience COVID-19 symptoms at home, they should not report to school or work and should follow CDC recommendations for assessing and testing and/or seek other appropriate medical care. Staff members are required to notify HR and their supervisor. Students and Staff may be required to provide documentation regarding their symptoms and treatment when returning to school or work.

## **RECESS**

Students will be required to wear face coverings during recess.



# VISITOR MANAGEMENT SYSTEM

The district has invested in a new visitor management system called Raptor that screens and tracks everyone coming in and out of schools and offices. The system checks visitors against a custom database developed by TPS, which may contain custody alerts and/or banned visitors. Accurate and reliable visitor details and sign-in history are recorded for every visitor who enters a school and will include COVID-19 questioning for tracing purposes. All visitors will be required to provide driver's license information that will be entered into the Raptor system.



# COVID-19 CASES

Toledo Public Schools is mandated to notify the Toledo-Lucas County Health Department any time there is a confirmed case of COVID-19. With guidance from the health department, TPS employees will assist with contact tracing by using class rosters, seating charts, transportation and involvement in extracurricular activities and athletics.

A return to school date for a student will be determined in conjunction with the health department and the homeroom teacher will be notified.

When a student is confirmed as positive, letters will be sent home with classmates; a notification – either through an email or phone call – will be made to all families and staff members in a building when a student or staff member is identified as COVID-19 positive.





# FACE COVERINGS

The following guidelines are suggested for face coverings:

- All students in Pre-K through 12 are required to wear a mask
- Wash hands with soap and water or hand sanitizer before and after putting on a mask
- Use the ties or loops to put the face mask on and take it off
- A mask should cover the face from the bridge of the nose to the chin
- Users should never touch the front of the mask, especially when taking it off
- Wash and dry the mask daily and discard it if it becomes wet or soiled

**NOTE: Wearing a face covering does not replace the need for frequent hand washing and social distancing.**

- Students can take a 'mask break' during lunch while seated and eating
- Students who ride the bus will be required to have their face coverings on prior to getting on the bus and will be required to keep them on while on the bus
- Students who refuse to wear face coverings will face disciplinary action, including having a parent or guardian called to take them home
- Face coverings that could be considered offensive or degrading to others; have symbols of hate or oppression; reference gang membership or are considered disruptive to the educational process are prohibited.
- The school administration reserves the right to determine if a particular face covering is considered a disruption to the educational process as described above
- No bandana or bandana fabric face coverings will be permitted
- Face coverings must cover the nose, mouth and chin.
- Exemptions will be provided for students who have medical or special considerations that prevent them from wearing face coverings. Health Care Provider documentation or a note from the school nurse will be required for those who cannot wear face coverings

